How to enroll ?

STEP 1

Doctoral candidate

Create your ADUM account by logging in to https://www.adum.fr/index.pl

o   Enter the information required in each section and click *''Save''* before starting a new section

o   Fill in the Individual training contract (CIF) and get it signed (1st year enrollment only)

o   Upload your enrollment application (thesis committee report is mandatory from the 3rd year PhD enrollment)

o   Click *''Submit''* in the section *''I finalize the procedure''*

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YOUR APPLICATION WILL BE ASSESSED BY YOUR:

Supervisor

Lab director
(1st year enrollment only)

Doctoral school

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YOU WILL RECEIVE AN EMAIL FROM ADUM INVITING YOU TO UPLOAD THE CVEC CERTIFICATE:

Doctoral candidate

Get your CVEC certificate by logging in to https://cvec.etudiant.gouv.fr/

Connect to your ADUM account and upload your CVEC certificate in PDF format. If you are exempted (scholarship, refugee, asylum seeker) you must upload your exemption certificate

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Bureau d'accueil des doctorants (registration office)
They check if your application is complete and contact you in case you have missed some document

Head of the doctoral college
Enrollment authorisation (from 4th year enrollment only)

YOU WILL RECEIVE AN EMAIL FROM ADUM INVITING YOU TO FINALIZE YOUR REGISTRATION: GO ON TO STEP 2

Doctoral candidate

o   Connect to the online registration portal:

- if you've never been registered at Sorbonne University or UPMC click here

- if you've already been registered et Sorbonne University or UPMC click here

o   Pay the tuition fees

YOU WILL RECEIVE AN EMAIL INVITING YOU TO UPLOAD YOUR ID PHOTO

o   Upload your ID photo for your student card to be printed

Bureau d'accueil des doctorants (registration office)

o   They confirm your registration and you'll receive the enrollment certificate and the student card by post

CONTACTS

Application:
Doctoral school

Registration office:
Bureau d'accueil des doctorants
15 rue de l'école de médecine
75006 Paris
Escalier G, étage 2
scolarite.doctorat@sorbonne-universite.fr

Assistance ADUM: webmaster@adum.fr

Assistance CVEC: Formulaire d'assistance